

2019 HLAA-MSA National Convention Scholarship Policy

Terms of scholarship policy:

HLAA-MSA will pay for:

- Early-bird registration
- Up to 4 nights (*single/double room*) at the national convention
- Friday night off-site event
- Banquet on Saturday
- Sunday Awards Breakfast

Original receipts for the above expenses must be submitted. Copies and/or credit card slips that show payment will not be accepted. These receipts are to be mailed to: Barb Quart, 4275 Meadowlane Dr., Bloomfield Hills, MI 48304. If paying for these before receiving reimbursements presents a problem, please contact Barb Quart at barbquart@gmail.com

The recipient is responsible for:

- All additional expenses, such as: travel to and from the Convention
- Other meals
- Any other expenses incurred by the recipient
- Cancellation fees

The recipient is expected to appear at the July or October Board of Trustees meeting to give a short (5 minutes) presentation of his/her experience. If unable to attend in person, a written document about the convention experience may be submitted. **Reimbursement for hotel costs will be made after the BOT report is submitted.**

After returning from the convention, please answer the following few questions and present them at the BOT meeting that you attend:

What knowledge did you gain from attending the convention?

How do you plan to use the experience to benefit your chapter?

Please sign and date this form and return to: HLAA-MIA, Scholarship Committee, PO Box 4808, Troy, MI, 48099, by March 31, 2018.

I, the undersigned, agree to the terms as presented in this policy.

Signature

Date

Please make a copy of this for your own records.